

**BUTLER BOARD OF EDUCATION  
BUTLER, NJ 07405  
MINUTES  
EXECUTIVE MEETING 6:00 P.M  
REGULAR MEETING 7:00 P.M  
NOVEMBER 17, 2022  
BUTLER HIGH MEDIA CENTER**



**CALLED TO ORDER:**

BY: T. Luciani, called the meeting to order at 6:00 p.m., and read the Open Meeting Statement, below:

**MEETING NOTICE ANNOUNCEMENT:**

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Butler Board of Education has caused notice of this meeting to be advertised by having the date, time, and place thereof posted at the Butler Board of Education Office, 38 Bartholdi Avenue, as designated by the Board of Education for posting of such notice in a public place, with copies of such notice delivered or mailed or electronically mailed to the following:

Suburban Trends and The Daily Record in accordance with Chapter 231, P.L. 1975

Chapter 8, P.L. 1995, provides for the representation of sending school district board of education members on the receiving school district board of education.

The Bloomingdale Board of Education representative has voting privileges on matters as outlined in Board Policy No. 0141.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL (MEETING ATTENDANCE):**

A. Allison-**PRESENT**

A. Drucker-**PRESENT**

J. Karpowich-**ABSENT**

T. Luciani-**PRESENT**

H. Oguss-**PRESENT**

K. Smith-**PRESENT**

J. Tacinelli-**PRESENT**

J. Tadros-**PRESENT**

C. Ziegler-**PRESENT**

L. Grecco - Bloomingdale Representative-**ABSENT**

**MOTION TO ENTER CLOSED SESSION**

Motion by A. Allison, seconded by C. Ziegler, that the Butler Board of Education adopt the following



resolution:

BE IT RESOLVED, by the Butler Board of Education on this 17th day of November, 2022 at 6:02 p.m., as follows:

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, provides for the exclusion of the public from a meeting in certain circumstances, and;

WHEREAS, the Butler Board of Education is of the opinion that such circumstances exist to discuss Personnel, Finance and HIB appeal which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231 "Open Public Meetings Act";

NOW THEREFORE, BE IT RESOLVED that the Butler Board of Education shall enter Executive Session on 11/17/2022 at 6:02 p.m.

The Board will reconvene in public session at the conclusion of the Executive Session. The information discussed during the Executive Session will be disclosed to the public as soon as it is determined by the Board that the information is no longer confidential.

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

By motion of H. Oguss, seconded by A. Allison, the meeting was called back to public session at 7:03 p.m.

**ANNOUNCEMENT(S):** None.

**CORRESPONDENCE:** Rachel Bonnema.

**DISTRICT RECOGNITION:** None.

**STUDENT REPRESENTATIVE:**

- Busra Aydin

**PRESENTATIONS:** None.

**APPROVAL OF MINUTES:**



Motion by C. Ziegler, seconded by A. Allison, it was moved to approve the following minutes and dispense with the reading of the same since each member had received a copy:

- October 27, 2022 regular meeting minutes.
- October 27, 2022 executive meeting minutes.

Upon request, all approved minutes shall be made promptly available to the public at any time on or after the next business day following the meeting, unless the need for confidentiality with respect to the approved Executive Session Minutes exists, in which case all privileged and/or confidential information shall be redacted.

After a review of these executive session minutes, the reasons for prior redactions remain present, to the extent that any prior redactions have been made.

All in Favor.

**SUPERINTENDENT'S REPORT:**

- a. Good News and Progress in Our Schools**
- b. HIB Report - Approval of HIB Self Assessment Report:**

Motion by C. Ziegler, seconded by A. Allison, that the Butler Board of Education adopt the following resolution:

**RESOLVED**, that the Board of Education accepts the attached HIB Report beginning October 28, 2022 and ending November 17, 2022.

School	Incidents Reported	Confirmed Incidents HIB	Inconclusive - Case Remains Active	Unfounded/ Threshold or Code of Conduct Determinations
BHS	0	0	0	0
RBS	1	0	0	1
ADS	1	1	0	0

**BE IT FURTHER RESOLVED**, that the Butler Board of Education approves the remedial and disciplinary action taken by the building principals.

**ROLL CALL:**

- A. Allison - **YES**
- T. Luciani - **YES**
- J. Tacinelli - **YES**
- A. Drucker - **YES**
- H. Oguss - **YES**
- J. Tadros - **YES**
- J. Karpowich - **ABSENT**
- K. Smith - **YES**
- C. Ziegler - **YES**
- L. Grecco - Bloomingdale Representative - **ABSENT**

**COMMUNICATIONS:** None



**DELEGATE/LIAISON REPORTS:**

- a. Butler Education Foundation - C. Ziegler
- b. NJ School Boards Delegate - J. Tacinelli
- c. MOCESCOM - H. Oguss
- d. MCSBA - J. Tadros

**PUBLIC PARTICIPATION #1 (on agenda action items only, if applicable):** None

Public participation shall be governed by the following rules (Per District Policy #0167):

- 1. The Public participation period shall be for thirty minutes or fewer;
- 2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate;
- 3. Each statement made by a participant shall be limited to three minutes' duration;
- 4. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
- 5. All statements shall be directed to the presiding officer;
- 6. The presiding officer may:
  - a) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
  - b) Request any individual to leave the meeting when that person does not observe reasonable decorum;
  - c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
  - d) Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
  - e) Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

Please note that "Comments from the Audience" is not a time for dialogue – it is an opportunity for you to share a comment with the Board of Education. In addition, by law, administrators and Board of Education members are not permitted to publicly discuss personnel matters, student discipline, or other issues requiring confidentiality. While we may not respond to your comments, all input shared with the Board of Education is taken very seriously, and will be discussed at future deliberations by the Board of Education and its Committees.

**PERSONNEL AND POLICY - K. Smith, Chair**

Personnel Committee Meeting Report

Policy Committee Meeting Report

Motion by K. Smith, seconded by C. Ziegler, to accept the recommendation of the Superintendent to approve and adopt motion PP 13-23 through 17-23 as described below:



- PP 13-23 Appointments\***
- PP 14-23 Approval of Payment SBA Merit Goals for the 2022-2023 SY\***
- PP 15-23 Board Policy Approvals/Revisions\***
- PP 16-23 Approval of Substitute Custodian Pay\***
- PP 17-23 Appointments**

**Discussion:** None.

**ROLL CALL:**

- |   |                         |                             |
|---|-------------------------|-----------------------------|
| A. Allison - <b>YES</b>                                 | A. Drucker - <b>YES</b> | J. Karpowich- <b>ABSENT</b> |
| T. Luciani - <b>YES</b>                                 | H. Oguss - <b>YES</b>   | K. Smith - <b>YES</b>       |
| J. Tacinelli - <b>YES</b>                               | J. Tadros - <b>YES</b>  | C. Ziegler - <b>YES</b>     |
| L. Grecco - Bloomingdale Representative - <b>ABSENT</b> |                         |                             |

Motion carried 8-0-0

**RESOLUTIONS PP 13-23: APPOINTMENTS\***

**RESOLVED**, the Board of Education approves the following appointments pending applicants' completion of all required background checks pursuant to the provisions of N.J.S.A. 18A:6-7 et seq., N.J.S.A. 18A6-4 et seq., and P.L. 2018, c. 5 as applicable:

**PERSONNEL**

**A. Administrative/ Office Personnel**

Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
Rachel Bonnema	Approve Resignation	Coordinator of Informational and Instructional Technology		DT		12/30/2022	
Michael Cronin	Approve	Coordinator of Informational and Instructional Technology	\$105,000.00	DT	12/12/2022		

**B. Substitute/Other**

Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
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John Knox	Approve	Substitute Teacher	\$100.00/day	DT	11/18/2022	06/30/2023	
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**C. Coaches/Activity Positions**

Sport	Nature of Action	Coach	Position	Season	Stipend	Longevity	Date Effective	Date Terminated	Discussion
Bowling	Approve	Joe Duchensky	Volunteer Coach	Winter	\$0.00		11/21/2022	04/01/2023	
Fencing	Approve	Christian Rodrigues	Volunteer Coach	Winter	\$0.00		11/27/2022	04/01/2023	
Unified Sports	Approve	Eileen Basket	Liaison	School Year	\$1,500.00		09/01/2022	06/30/2023	Funded by grant
Unified Sports	Approve	Brian Baylor	Liaison	School Year	\$1,500.00		09/01/2022	06/30/2023	Funded by grant
Unified Sports	Approve	Eileen Basket	Soccer Coach	Fall	\$500.00		09/01/2022	11/01/2022	Funded by grant
Unified Sports	Approve	Brian Baylor	Soccer Coach	Fall	\$500.00		09/01/2022	11/01/2022	Funded by grant
Unified Sports	Approve	Austin Mendel	Soccer Coach	Fall	\$300.00		09/01/2022	11/01/2022	Funded by grant
Unified Sports	Approve	Noah Basket	Soccer Coach	Fall	\$300.00		09/01/2022	11/01/2022	Funded by grant
Unified Sports	Approve	Thomas Fischer	Soccer Coach	Fall	\$75.00		09/01/2022	11/01/2022	Funded by grant

**D. Student Interns/Teacher**

Name	Nature of Action	School	Program	Subject	Date Effective	Date Terminated	Discussion
Bernadette Duran	Approve	BHS	Clinical Placement Spring Semester	Music/Instrumental	01/23/2023	05/12/2023	Cooperating Teachers: Ed Nishimura and Elena Bocchino

**RESOLUTION PP 14-23: APPROVAL OF PAYMENT SBA MERIT GOALS FOR THE 2022-2023 SY\***

**Whereas,** on May 11, 2022, pursuant to NJAC 6A:23A-3.1 and its contract with the Business Administrator, the Board of Education established qualitative and quantitative criteria and associated merit bonuses for the Business Administrator for the 2022-2023 school year, and

**Whereas,** the Board of Education has now reviewed indicators of the achievement of those goals;



**Now, therefore be it resolved**, the Board of Education makes the following determinations and directs that its determinations be submitted to the Executive County Superintendent of Schools for approval before payment as required by law:

<b>Qualitative Criteria</b>	<b>Status</b>	<b>Merit Bonus Approved</b>
Implementing a program to provide internet connectivity to free and reduced student population.	<b>Achieved-Yes</b> Partially Achieved Not Achieved	3.33 % percent of base salary

<b>Quantitative Criteria</b>	<b>Status</b>	<b>Merit Bonus Approved</b>
Athletic field project and Track removal and replacement.The School Business Administrator will act in the capacity as the district’s construction manager ensuring that the capital projects, Butler High School field projects are successfully completed.	<b>Achieved-Yes</b> Partially Achieved Not Achieved	2.5% percent of base salary

**RESOLUTION PP 15-23: BOARD POLICY - FIRST READING\***

<b>POLICY #</b>	<b>TITLE</b>
Bylaw 0131	Bylaws, Policies, and Regulations
Bylaw 0134	Board Self Evaluation
Bylaw 0141	Board Member Number and Term
Bylaw 0143.2	High School Student Representative to the Board of Education (M) - New
Bylaw 0145	Board Member Resignation and Removal
Bylaw 0151	Organization Meeting
Byaw 0152	Board Officers
Bylaw 0163	Quorum
Bylaw 0164.6	Remote Public Board Meetings During a Declared Emergency (M)



Bylaw 0167	Public Participation in Board Meetings
Bylaw 0168	Recording Board Meetings
Policy 1511	Board of Education Website Accessibility (M) - Revised
Regulation 1581	Domestic Violence (M) - New
Regulation 1613	Disclosure and Review off Applicant's Employment History (M) - Revised
Regulation 1642	Earned Sick Leave (M) - Revised
Policy 1643	Family Leave (M) - Revised
Policy 1648.15	Recordkeeping for Healthcare Settings in School Buildings - COVID-19 (M) - New
Policy 2270	Religion In Schools (M) - Revised
Policy 2415	Every Student Succeeds Act (M) - Revised
Regulation 2415.20	Every Student Succeeds Act Complaints (M) - Revised
Policy 2415.02	Title I - Fiscal Responsibilities (M) - Revised
Policy 2414.04	Title I - District-Wide Parent and Family Engagement (M) - Revised
Policy 2415.05	Student Surveys, Analysis, Evaluations, Examinations, Testing, or Treatment (M) - Revised
Policy and Regulation 2415.05	Student Surveys, Analysis, and/or Evaluations (M) - Revised
Policy 2415.50	Aaron Decker School Title I / Richard Butler Middle School Title I / Butler High School Title I-School Parent and Family Engagement (M) - New Policy
Policy 2416.01	Postnatal Accommodations for Students - NEW
Policy 2417	Student Intervention and Referral Services - (M) - Revised



Policy 2418	Section 504 of the Rehabilitation Act of 1973 - Students (M) - Revised
Policy 2421	Career and Technical Education - Revised
Policy 2422	Comprehensive Health and Physical Education (M) - Revised
Policy 2425	Emergency Virtual or Remote Instruction Program (M) - New
Policy 2431	Athletic Competition (M) - Revised
Regulation 2431.1	Emergency Procedures for Sports and Other Athletic Activity (M) - Revised
Policy 2431.3	Heat Participation Policy For Student-Athlete Safety (M) - Revised
Policy and Regulation 2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries (M) - Revised
Regulation 2460	Special Education (M) - New
Regulations 2460.30	Additional/Compensatory Special Education and Related Services (M) - New
Policy 2464	Gifted and Talented Students (M) - Revised
Policy 2467	Surrogate Parents and Resource Family Parents (M) - Revised
Policy 2622	Student Assessment (M) - Revised
Regulation 2622	Student Assessment (M) - New
Policy 3134	Assignment of Extra Duties - Revised
Policy 3142	Nonrenewal of Non Tenured Teaching Staff Members - Revised
Regulation 3142	Nonrenewal of Non Tenured Teaching Staff Members - Revised
Policy 3161	Examination For Cause - Revised



Policy 4161	Examination for Cause - Revised
Policy 3212	Attendance - Revised
Policy 3215	Dress and Grooming - Revised
Policy 3221	Evaluation of Teachers (M) - Revised
Regulation 3221	Evaluation of Teachers (M) - Revised
Policy 3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) - Revised
Regulation 3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) - Revised
Policy 3223	Evaluation of Administrators, Excluding Principals, Vice Principal, and Assistant Principals (M)
Regulation 3223	Evaluation of Administrators, Excluding Principals, Vice Principal, and Assistant Principals (M)
Policy 3224	Evaluation of Principals, Vice Principals, and Assistant Principals (M) - Revised
Regulation 3224	Evaluation of Principals, Vice Principals, and Assistant Principals (M) - Revised
Policy 3232	Tutoring Services - New
Policy 3233	Political Activities - Revised
Policy 3270	Professional Responsibilities - Revised
Regulation 3270	Lesson Plans and Plan Books - Revised
Policy 3322	Staff Member's Use of Personal Cellular Telephones/Other Communication Devices - Revised
Policy 3421.13	Postnatal Accommodations - New
Policy 4421.13	Postnatal Accommodations - New
Policy 4215	Employment of Support Staff Members (M) - Revised



Policy 4146	Nonrenewal of Nontenured Support Staff Member - Revised
Regulation 4146	Nonrenewal of Nontenured Support Staff Member - Revised
Policy 4161	Examination for Cause - Revised
Policy 4212	Attendance - Revised
Policy 4216	Dress and Grooming - Revised
Policy 4230	Outside Activities - Revised
Policy 4322	Staff Member's Use of Personal Cellular Telephones/Other Communication Devices - Revised
Policy 4421.13	Postnatal Accommodations - New
Regulation 4281	Inappropriate Staff Conduct - Revised
Policy 5111	Eligibility of Resident/Nonresident Students (M) - Revised
Regulation 5111	Eligibility of Resident/Nonresident Students (M) - Revised
Policy 5116	Education of Homeless Children - Revised
Policy 5120	Assignment of Students (M) - Revised
Policy 5200	Attendance (M) - Revised
Regulation 5200	Attendance (M) - Revised
Policy 5300	Automated External Defibrillators (AEDs) (M) - Revised
Policy 5320	Immunization - Revised
Regulation 5320	Immunization - Revised
Policy 5330	Administration of Medication - (M) - Revised
Regulation 5330	Administration of Medication (M) - Revised



Policy 5330.01	Administration of Medical Cannabis (M) - Revised
Regulation 5330.01	Administration of Medical Cannabis (M) - Revised
Policy 5330.04	Administering An Opioid Antidote (M) - Revised
Regulation 5330.04	Administering An Opioid Antidote (M) - Revised
Policy 5330.05	Seizure Action Plan (M) - New
Regulation 5330.05	Seizure Action Plan (M) - New
Policy 5339	Screening for Dyslexia (M) - Revision
Regulation 5350	Student Suicide Prevention (M) - Revised
Policy 5440	Honoring Student Achievement - Revised
Policy 5460	High School Graduation (M) - Revised
Policy 5460.02	Bridge Year Pilot Program (M) - New
Regulation 5460.02	Bridge Year Pilot Program (M) - New
Policy 5512	Harassment, Intimidation, or Bullying (M) - Revised
Policy 5513	Care of School Property (M) - Revised
Regulation 5513	Care of School Property (M) - Revised
Policy 5517	School District Issued Identification Card (M) - Revised
Policy 5530	Substance Abuse (M) - Revised
Regulation 5530	Substance Abuse (M) - Revised
Policy 5541	Anti-Hazing (M) - New
Policy 5610	Suspension (M) - Revised
Regulation 5610	Suspension Procedures (M) - Revised
Policy 5615	Suspected Gang Activity - Revised
Policy 5620	Expulsion (M) - Revised



Policy 5722	Student Journalism (M) - New
Policy 2431	School Sponsored Publications - Abolished
Regulation 2431	School Sponsored Publication - Abolished
Policy 5751	Sexual Harassment of Students (M) - Revised
Regulation 5751	Sexual Harassment of Students (M) - Revised
Policy 6113	E-Rate - New*
Policy 6115.01	Federal Awards/Funds Internal Controls - Allowability of Costs (M) - New
Policy 6115.02	Federal Awards/Funds Internal Controls - Mandatory Disclosures (M) - New
Policy 6115.03	Federal Awards/Funds Internal Controls - Conflict of Interest (M) - New
Policy 6311	Contract For Goods or Services Funded by Federal Grants (M) - Revised
Policy 6360	Political Contributions (M) - Revised
Policy 6440	Cooperative Purchasing (M) - Revised
Policy 6470	Payment of Claims (M) - Revised
Policy 6470.01	Electronic Funds Transfer and Claimant Certification (M) - New
Regulation 6470.01	Electronic Funds Transfer and Claimant Certification (M) - New
Policy 6471	School District Travel (M) - Revised
Regulation 6471	School District Travel (M) - Revised
Policy 7243	Supervision of Construction (M) - Revised
Policy 7410	Maintenance and Repair (M) Revised
Regulation 7410	Maintenance and Repair (M) Revised
Regulation 7410.01	Facilities Management, Repair Scheduling, and Accounting (M) - Revised



Policy 7425	Lead Testing Of Water in Schools (M) - Revised
Regulation 7425	Lead Testing Of Water in Schools (M) - New
Policy 7432	Eye Protection (M) - Revised
Revised 7432	Eye Protection (M) - Revised
Policy 7434	Smoking in School Buildings and on School Grounds (M) - Revised
Policy 7440	School District Security (M) - Revised
Regulation 7440	School District Security (M) - Revised
Policy 7450	Property Inventory (M) - Revised
Policy 7461	District Sustainability Policy - New
Policy 7481	Unmanned Aircraft Systems (UAS also known as Drones) - New*
Policy 7510	Use of School Facilities (M) - Revised
Regulation 7510	Use of School Facilities (M) - Revised*
Policy 7522	School District Provided Technology Devices to Staff Members - Revised
Policy 7523	School District Provided Technology Devices to Students - Revised
Policy 8210	School Year - Revised
Policy 8220	School Day (M) - Revised
Regulation 8220	School Closings - Revised
Policy 8320	Personnel Records (M) - Revised
Regulation 8320	Personnel Records (M) - Revised
Policy 8330	Student Records (M) - Revised
Policy 8350	Records Retention - Revised
Policy 8420	Emergency and Crisis Situations (M) - Revised



Regulations 8420.1	Fire and Fire Drills (M) - Revised
Policy 8462	Reporting Potentially Missing or Abused Children (M) - Revised
Policy 8465	Bias Crimes and Bias-Related Acts (M) - Revised
Regulation 8465	Bias Crimes and Bias-Related Acts (M) - Revised
Policy 8507	Breakfast Offer Versus Serve (OVS) (M) - Revised
Policy 8540	School Nutrition Programs (M) - Revised
Policy 8550	Meal Charges/Outstanding Food Service Bill (M) - Revised*
Policy 8561	Procurement Procedures For School Nutrition Programs (M) - Revised*
Policy 8600	Student Transportation (M) - Revised
Policy 8820	Opening Exercises/Ceremonies - New
Policy 9210	Parent Organizations - Revised
Policy 9320	Cooperation with Law Enforcement Agencies (M) - Revised
Regulation 9320	Cooperation with Law Enforcement Agencies (M) - Revised
Policy 9560	Administration of School Surveys (M) - Revised
Policy 9713	Recruitment by Special Interest Groups (M) - Revised

RESOLUTION PP 16-23: APPROVAL OF SUBSTITUTE CUSTODIAN PAY\*

**RESOLVED**, the Board of Education approves updated substitute custodian rate of pay in the amount of \$18.00 per hour effective 11/16/2022 for the 22-23 school year.

RESOLUTION PP 17-23: APPOINTMENTS



**RESOLVED**, the Board of Education approves the following appointment pending applicants' completion of all required background checks pursuant to the provisions of N.J.S.A. 18A:6-7 et seq., N.J.S.A. 18A6-4 et seq., and P.L. 2018, c. 5 as applicable:

**PERSONNEL**

**A. Instructional**

Name	Nature of Action	De/Step	Salary	Location	Date Effective	Date Terminated	Discussion
#4991	Approve	MA/BA+30	\$65,518.00	ADS	11/07/2022	12/16/2022	Employee is taking FMLA for 6 weeks. This time will be unpaid.

**B. Coaches/Activity Positions**

Sport	Nature of Action	Coach	Position	Season	Stipend	Date Effective	Date Terminated	Discussion
Girls and Boys Basketball	Approve	Tyler Wheelwright	Volunteer Coach	Winter	\$0.00	Retroactive to 11/04/2022	04/01/2023	
Unified Sports	Approve	Heather Tasker	Club Advisor	Fall	\$300.00	09/01/2022	11/01/2022	Funded by grant
Unified Sports	Approve	Jon Calabro	Club Advisor	Fall	\$300.00	09/01/2022	11/01/2022	Funded by grant
Unified Sports	Approve	Mike Konopinski	Club Advisor	Fall	\$300.00	09/01/2022	11/01/2022	Funded by grant

**C. Student Interns**

Name	Nature of Action	School	Program	Subject	Date Effective	Date Terminated	Discussion
Maura Dunlop	Approve	ADS	William Paterson University	School Administrator Shadowing Experience	11/07/2022	11/07/2022	
Tanya Gonzalez	Approve	ADS	Rutgers University	Methods of Teaching Spanish Observation	11/22/2022	11/22/2022	

**CURRICULUM, INSTRUCTION, AND SPECIAL SERVICES - Jane Tadros, Chair**  
Committee Meeting Report

Motion by J. Tadros, seconded by H. Oguss, to accept the recommendation of the Superintendent to approve and adopt motions CIS 35-23 through CIS 40-23, as described below:



- CIS 35-23 Approval of Homebound/Bedside Instruction\***
- CIS 36-23 Approval of Field Trips\***
- CIS 37-23 Approval of Professional Days\***
- CIS 38-23 Approval of Service Providers\***
- CIS 39-23 Approval of Professional Days**
- CIS 40-23 Approval of Field Trips**

**Discussion:** None

**ROLL CALL:**

- |                           |                         |                              |
|---------------------------|-------------------------|------------------------------|
| A. Allison - <b>YES</b>   | A. Drucker - <b>YES</b> | J. Karpowich - <b>ABSENT</b> |
| T. Luciani - <b>YES</b>   | H. Oguss - <b>YES</b>   | K. Smith - <b>YES</b>        |
| J. Tacinelli - <b>YES</b> | J. Tadros - <b>YES</b>  | C. Ziegler - <b>YES</b>      |
- L. Grecco - Bloomingdale Representative - **ABSENT**

Motion carried 8-0-0

**RESOLUTION CIS 35-23: APPROVAL OF HOMEBOUND/BEDSIDE INSTRUCTION\***

**RESOLVED**, the Board of Education approves Home Instruction/Bedside Hours as per Guidance Department, Student Physician, and/or Court Order, paid upon submission of timesheets:

<b>Student ID Number/District</b>	<b>Grade</b>	<b>Effective Date</b>	<b>Hours Per Week</b>	<b>End Date</b>
#94495/Butler	11	10/26/2022	10	12/7/2022
#71500/Butler	9	10/27/2022	10	11/3/2022

**RESOLUTION CIS 36-23: APPROVAL OF FIELD TRIPS\***

**RESOLVED**, the Board of Education approves the following field trips for the 2022-2023 school year:

<b>Date</b>	<b>School</b>	<b>Destination/ Purpose</b>	<b>Requesters/Chaperones</b>	<b>Cost/Funding Source</b>
02/09/2023	BHS	Drew University - Healthy Relationship Seminar for PEER Leaders	Vikki Szabo Elena Bocchino	\$660.00 Paid by Grant from Butler Municipal Alliance
04/19/2023	BHS	New York - Broadway show correlates to the Broadway unit being taught.	Elena Bocchino Ed Nishimura	\$105.00 per student



**RESOLUTION CIS 37-23: APPROVAL OF PROFESSIONAL DAYS\***

**RESOLVED**, the Board of Education approves the following professional days for the 2022-2023 school year:

<b>Date</b>	<b>Vendor</b>	<b>Workshop Title/Presenter</b>	<b>Cost</b>	<b>Participants/Requestor</b>
12/02/2022	HESAA Fall 2022 School Counselor Training Institute at Seton Hall University	Federal and State Aid updates, 2022 - 2023 FAFSA completion, NJFams system, and Financial Aid Resources for NJ Dreamers.	\$0.00	Lisa Urbina

**RESOLUTION CIS 38-23: APPROVAL OF SERVICE PROVIDERS\***

**RESOLVED**, the Board of Education approves the following service providers for the 2022-2023 school year:

<b>Provider</b>	<b>Location(s)</b>	<b>Service</b>	<b>Cost</b>
Educational Services Commission of Morris County	Morris Plains, NJ	Educational Evaluations	\$395.00/Evaluation
Center for Children's Behavioral Health	Fairfield, NJ	Home/Bedside Instruction/Education Services	\$95.00/Hour

**RESOLUTION CIS 39-23: APPROVAL OF PROFESSIONAL DAYS**

**RESOLVED**, the Board of Education approves the following professional days for the 2022-2023 school year:

<b>Date</b>	<b>Vendor</b>	<b>Workshop Title/Presenter</b>	<b>Cost</b>	<b>Participants/Requestor</b>
01/13/2023	North Jersey Area Band	Annual director's meeting and chaperone students attending	\$22.40	Lyn Lowndes
06/05/2023	NJSMA Professional Development Day	Music professional development annual meeting	\$12.11	Lyn Lowndes

**RESOLUTION CIS 40-23: APPROVAL OF FIELD TRIPS**



**RESOLVED**, the Board of Education approves the following field trips for the 2022-2023 school year:

<b>Date</b>	<b>School</b>	<b>Destination/ Purpose</b>	<b>Requesters/Chaperones</b>	<b>Cost/Funding Source</b>
05/25/2023	RBS	Camp Mason 8th Grade Team Building/SEL/Science	Emily Vanderhoff Jon Calabro Heather Tasher Annemarie Tarr Alexandria Spellman Tyler Wood Melanie Gashler Melissa Paulison	Transportation Cost - \$960.00 Admission - \$48.00 Per Student \$20.00 Chaperone \$7.00 - T Shirt Total Cost per Student - \$70.00 (85 Students and 8 Chaperones) Funded by Students
12/13/2022	RBS	Music Performance for preschool students at Noah’s Ark and Whole School at ADS	Lyn Lowndes TBD	\$0.00

**FINANCE - A. Allison, Chair**

**Committee Meeting Report**

Motion by A. Allison, seconded by C. Ziegler, to accept the recommendation of the Superintendent to approve and adopt motions FIN 50-23 through FIN 54-23, as described below:

- FIN 50-23 Bills and Claims and Payroll Report\***
- FIN 51-23 Open Purchase Order Reports\***
- FIN 52-23 Transfers\***
- FIN 53-23 Reports of the Secretary and Treasurer\***
- FIN 54-23 Approval of PEPPM Purchasing Cooperative Agreement\***

**Discussion:** None

**ROLL CALL:**

- |   |                         |                              |
|---|-------------------------|------------------------------|
| A. Allison - <b>YES</b>                                 | A. Drucker - <b>YES</b> | J. Karpowich - <b>ABSENT</b> |
| T. Luciani - <b>YES</b>                                 | H. Oguss - <b>YES</b>   | K. Smith - <b>YES</b>        |
| J. Tacinelli - <b>YES</b>                               | J. Tadros - <b>YES</b>  | C. Ziegler - <b>YES</b>      |
| L. Grecco - Bloomingdale Representative - <b>ABSENT</b> |                         |                              |

Motion carried 8-0-0



RESOLUTION FIN 50-23: BILLS AND CLAIMS AND PAYROLL REPORT\*

**RESOLVED**, the Board of Education approves the **Bills and Claims and Payroll Report**, as per attached list, in the amount of **\$1,084,545.29** and further move that the following bills drawn on the current account in the total amount of **\$279,067.00** for materials received and/or services rendered, having been duly audited by the business administrator and submitted to the Board, be ratified by the Board.

RESOLUTION FIN 51-23: OPEN PURCHASE ORDER REPORTS\*

**RESOLVED**, the Board of Education authorizes approval of the **Open Purchase Order Reports**, as per attached, in the amount of **\$304,281.38**.

RESOLUTION FIN 52-23: TRANSFERS\*

**RESOLVED**, the Board of Education approves transfers for the month of **October 31, 2022** as presented and on file in the Board Office.

RESOLUTION FIN 53-23: REPORTS OF THE SECRETARY AND TREASURER\*

**RESOLVED**, the Board of Education approves reports of the Secretary and Treasurer for the period ending **October 31, 2022**. Pursuant to N.J.A.C. 6:20-2.13, and 6:20-2A.10 (d) and (e), and as certified by the Board Secretary, the Board certifies that no budgetary line account has been over expended or has obligations or payments which in total exceed the amount appropriated by the Board of Education, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

RESOLUTION FIN 54-23: APPROVAL OF PEPPM PURCHASING COOPERATIVE AGREEMENT\*

**WHEREAS**, the Butler Board of Education, pursuant to P.L.2011.c.139; N.J.S.A 18A:18A-et.seq. and N.J.A.C. 5:34-7.29(c) and per Local Finance Notice No. LFN 2012-10, may by resolution and without advertising for bids, purchase any goods under the nationally-recognized PEPPM purchasing cooperative for any national and/or regional cooperative entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; **AND**

**WHEREAS**, the Butler Board of Education may enter into contracts with the referenced PEPPM purchasing cooperative through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current PEPPM purchasing cooperative; **AND**

**WHEREAS**, the Butler Board of Education intends to enter into a contract with Amazon.com Services LLC (PEPPM Contract# 528897-014) through this resolution and properly execute contracts, which shall be subject to all conditions applicable to the current National Contract Program contracts; **AND**

**BE IT RESOLVED**, that the Butler Board of Education authorizes the Purchasing Agent to



purchase certain goods or services from Amazon.com Services LLC, pursuant to all conditions of the National Contract Program contracts.

**NOW, THEREFORE BE IT RESOLVED**, that the Board approves that the Butler Board of Education enter into a contract with Amazon.com Services LLC under the PEPPM purchasing cooperative for the purchase of any goods on an as needed basis for the district.

**OPERATIONS - A. Allison, Chair**

**Committee Meeting Report**

Motion by A. Allison, seconded by C. Ziegler, to accept the recommendation of the Superintendent to approve and adopt motion OPS 20-23, as described below:

**OPS 19-23 HS/District Facility Use Requests\***

**OPS 20-23 Elementary Facility Use Requests**

**Discussion:** None

**ROLL CALL:**

A. Allison - **YES**

A. Drucker - **YES**

J. Karpowich - **ABSENT**

T. Luciani - **YES**

H. Oguss - **ABSTAINED**

K. Smith - **YES**

J. Tacinelli - **YES**

J. Tadros - **YES**

C. Ziegler - **YES**

L. Grecco - Bloomingdale Representative - **ABSENT**

Motion carried 7-0-1.

**RESOLUTION OPS 19-23: HS/DISTRICT FACILITY USE REQUESTS\***

**RESOLVED**, the Board of Education approves the following application(s) for **use of facilities** for the **2022-2023** school year:

<b>Date</b>	<b>Group</b>	<b>Event</b>	<b>Place</b>	<b>Classification/ App. #</b>	<b>Fee</b>
12/8/2022 & 12/9/2022	BHS Health Class	Don't Get Vaped In Education on the Dangers of Vaping Presented by: Morris County Prevention is Key	BHS Auditorium	A-33 SY 22/23	Fee paid through DMHAS Grant
1/11/2023	BHS SAC	Caring Contact - Sharing resources regarding suicide	BHS Cafeteria	A-34 SY 22/23	\$0.00



		prevention. Clauydne Bell - Caring Contact			
6/7/2023 Rain Date: 6/8/2023	Butler PTA	ADS 4th Grade Picnic	Memorial Field, Rec Center, Practice Field, Snack Stand 8:00 a.m. - 3:30 p.m.	B-33 SY 22/23	\$0.00
1/14/2023	BBYC	BBYC Twin County Matches Wrestling	BHS Gym and Cafeteria 7:00 a.m. - 2:00 p.m.	B-35 SY 22/23	\$0.00
1/19/2023 - 6/30/2023	Butler/ Bloomingdale Girl Scout Troop # 97789	Monthly Meetings (Juniors)	BHS Media Center, Cafeteria, or Auditorium 5:30 p.m - 8:00 p.m.	B-36 SY 22/23	\$0.00

**RESOLUTION OPS 20-23: ELEMENTARY FACILITY USE REQUESTS**

**RESOLVED**, the Board of Education approves the following application(s) for **use of facilities** for the **2022-2023** school year:

<b>Date</b>	<b>Group</b>	<b>Event</b>	<b>Place</b>	<b>Classification/ App. #</b>	<b>Fee</b>
11/21/2022	Butler PTA	PTA Meeting	ADS Library 7:00 - 10:00 p.m.	B-31 SY 22/23	\$0.00
12/02/2022 through 4/29/2023	Jehova's Witness	Basketball	RBS Gym 6:30 - 8:30 p.m. (Every Friday)	C-10 SY 22/23	\$0.00
12/6/2022, 12/7/2022, 12/13/2022	Butler PTA	Scribble Garden	ADS Art Room 2:30 - 4:00 p.m.	B-32 SY 22/23	\$0.00
11/16/2022	Butler PTA	Mrs. Fields Fundraiser Pick Up	ADS Breezeway 11 a.m - 1:00 p.m Dropoff 4:00 p.m. - 6:00 p.m. Pick up	B-34 SY 22/23	\$0.00



**UNFINISHED BUSINESS/FOLLOW UP PREVIOUS AGENDA:**

**NEW BUSINESS:**

**PUBLIC PARTICIPATION #2:** None.

**MOTION TO ENTER CLOSED SESSION**

Motion by C. Ziegler, seconded by J. Tacinelli, that the Butler Board of Education adopt the following resolution:

BE IT RESOLVED, by the Butler Board of Education on this 17 day of November, 2022 at 7:17 p.m., as follows:

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, provides for the exclusion of the public from a meeting in certain circumstances, and;

WHEREAS, the Butler Board of Education is of the opinion that such circumstances exist to discuss Personnel and Finance and HIB appeal which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231 "Open Public Meetings Act";

NOW THEREFORE, BE IT RESOLVED that the Butler Board of Education shall enter Executive Session on 11/17/20022 at 7:17 p.m.

The Board will reconvene in public session at the conclusion of the Executive Session. The information discussed during the Executive Session will be disclosed to the public as soon as it is determined by the Board that the information is no longer confidential.

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

By motion of C. Ziegler, seconded by A.Allison, the meeting was called back to public session at 7:36p.m.

**FOR THE GOOD OF THE ORDER:**

**ADJOURNMENT:**

Motion by C.Ziegler, seconded by J. Tadros, that the Butler Board of Education adopt the following



resolution:

**RESOLVED**, that the Board of Education approves the motion to close the meeting of the Butler Board of Education at 7:36 p.m.

Respectfully submitted,

Pamela Vargas  
Board Secretary